

# Colchester and Parks Recreation

"Creating Community Through People, Parks and Programs"

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COLCHESTER, CT

MARCY A. BRAY  
TOWN CLERK  
*Marcy A. Bray*

MINUTES  
Colchester Parks & Recreation Commission  
February 6, 2012  
Town Hall, Meeting Room 2  
7:00 pm

**Members Present:** S. O'Leary, C. Ferrante, E. Kundahl, L. Dimock, N. Kaplan, J. Barr, M. Kennedy and L. Stephenson

**Others Present:** Cheryl Hancin, Paula McDowell, Board of Selectman Liaison Greg Cordova

1. **Call to Order** – Chairman O'Leary called the February 6, 2012 meeting to order at 7:13p.m.
2. **Citizen's Comments** – none
3. **Acceptance of Minutes: December 5, 2011 Meeting Minutes** – E. Kundahl **MOTIONED** to approve the minutes of the December 5, 2011 meeting with the correction to C.Hancin's spelling of last name. **SECONDED** by C. Ferrante. All members present voted in favor, **MOTION CARRIED.**
4. **Reading of Correspondence** - none
5. **Committee Reports**
  - **Facilities** – E. Kundahl stated that the Bacon Academy football field now has a cover on it from end zone to end zone which the school purchased. A second cover is also on R8.
  - **Finance/Administration** - none
  - **Programs** – none
  - **BOS Liaison** – Board of Selectman Greg Cordova stated that there is a public forum regarding the budget taking place at the library tonight. There will be a few more in the next coming weeks. Information is provided on the Colchester Town Hall website.
  - **BOF Liaison** - none
  - **BOE Liaison** – none
  - **Holiday Decorating/Christmas Tree** – E. Kundahl **MOTIONED** to remove Holiday Decorating/Christmas Tree as part of the committee report. **SECONDED** by C. Ferrante. All members present voted in favor, **MOTION CARRIED.**
6. **Discussion and Possible Action on Facility Use Policies and Procedures** – Discussion was had. The commission made suggestions to change parts of the document. C. Hancin will present a draft of the document with the updated corrections at the next Commission meeting for review.

7. **Recreation Manager's Report** – C. Hancin stated winter program registration is going great. Adult volleyball is growing weekly and doing well. The new online software, Activinet, has been secured. League Administrators will soon have access to see the master schedule. The spring brochure is at the printer and will be delivered by the end of February. Ticket sales for the Colchester Community Theater are going well for their Feb 17 – 19<sup>th</sup> show. Sponsorship letters for the April 21<sup>st</sup> spring clean up went out. The community center committee is meeting with 4 potential architects this week. The Tour De Trail and National Trails Day are set for June 2<sup>nd</sup> at 10am. Parks and Recreation is exploring bands for the summer concert. Parks and Recreation is also looking into possibly moving the concerts to Thursday nights.

N. Kaplan **MOTIONED** to accept the Recreation Manager's report. **SECONDED** by C. Ferrante. All members present voted in favor, **MOTION CARRIED**.

11. **Recreation Supervisor's Report (February, May, August, October) - none**

12. **General Comments** – S. O'Leary suggested that Parks & Recreation staff somehow notify the leagues ahead of time what fields have been chosen by Bacon Academy for the season and any other field changes before the leagues come in for scheduling. The leagues would be better prepared when walking in to do their own scheduling.

E. Kundahl **MOTIONED** to accept Colchester men's softball, Colchester women's softball, Colchester men's baseball and Colchester youth football league endorsement renewals pending notarization of the application. **SECONDED** by M. Kennedy. All members present voted in favor, **MOTION CARRIED**.

N. Kaplan complimented the way communication was generated regarding school activity closings during the most recent snow storm. Everyone who needed to receive the message did.

13. **Adjournment** – E. Kundahl **MOTIONED** to adjourn the meeting at 9:01p.m. **SECONDED** by N. Kaplan. All members present voted in favor, **MOTION CARRIED**.

Note: This meeting was recorded by a digital audio recording system and is available through the Colchester First Selectman's office in accordance with the Freedom of Information Act.

Respectfully Submitted,



Gina Santos, Clerk